



*Embassy of the United States of America*

*Manila, Philippines*

May 5, 2014

To: Prospective Quoters

Subject: Request for Quotation Number **SRP380-14-Q-0060**

Enclosed is a Request for Quotation (RFQ) for the **Replacement of Chilled Water Pipe Lines, Pumps and Accessories at the Mechanical Room located in Medical Unit and Amerikids Building, U.S. Embassy Manila, Seafront Compound, Pasay City.** If you would like to submit a quotation, follow the instructions in Section J of the solicitation. Complete the required portions of the attached document, and submit it to the address shown on the Standard Form 18 that follows this letter.

The U.S. Government (USG) intends to award a contract/purchase order to the responsible company submitting an acceptable quotation at the lowest price. We intend to award a contract/purchase based on initial quotations, without holding discussions, although we may hold discussions with companies in the competitive range if there is a need to do so.

Quotations are due by **19 May 2014; 10:00 AM.** No quotation will be accepted after this time.


Request for access clearance must be submitted through fax no. 548-6762 at least two working days in advance prior to the submission of your quotation. Request should include the name of your company's representative, date/time of submission, vehicle type/color/plate number and name of driver if any. Access to USG facilities will not be permitted without prior access clearance.

A site visit will be held on 9 May 2014 at 9:00 AM at the U.S. Embassy Manila, Seafront Compound, Pasay City, with a pre-proposal conference immediately following. Prospective offerors/quoters are requested to assemble at 8:45 AM at the Roxas Boulevard Gate, Seafront Compound, Pasay City. To facilitate preparation of access clearance, submit the same information enumerated in the above paragraph no later than 9:00 AM on 7 May 2014. Submit any questions you may have concerning the solicitation document in writing to the Contracting Officer via fax no. 548-6762 on or before 7 May so that a response can be provided at the conference.

Sincerely,

**NENITA V. WHITAKER**  
Contracting Officer

*Enclosure: RFQ No. SRP380-14-Q-0060, 32 pages*

Review Clearance: NAGOcampo   
Drafter: MSVita

<b>REQUEST FOR QUOTATION (THIS IS NOT AN ORDER)</b>		THIS RFQ <input type="checkbox"/> IS <input checked="" type="checkbox"/> IS NOT A SMALL BUSINESS SET-ASIDE		PAGE 1 OF 32
1. REQUEST NO. SRP380-14-Q-0060	2. DATE ISSUED 05/05/2014	3. REQUISITION/PURCHASE REQUEST NO. PR3284991	4. CERT. FOR NAT. DEF. UNDER BDSA REG. 2 AND/OR DMS REG. 1	RATING
5a. ISSUED BY GSO/C&P, US Embassy Manila, Seafront Compound, Roxas Blvd., Pasay City			6. DELIVER BY (Date)	
5b. FOR INFORMATION CALL (NO COLLECT CALLS)			7. DELIVERY <input type="checkbox"/> FOB DESTINATION <input type="checkbox"/> OTHER (See Schedule)	
NAME Marilyn S. Vita		TELEPHONE NUMBER AREA CODE 632 NUMBER 301-2000 ext 2828		9. DESTINATION
8. TO:			a. NAME OF CONSIGNEE	
a. NAME		b. COMPANY		b. STREET ADDRESS
c. STREET ADDRESS			c. CITY	
d. CITY		e. STATE	f. ZIP CODE	d. STATE e. ZIP CODE
10. PLEASE FURNISH QUOTATIONS TO THE ISSUING OFFICE IN BLOCK 5a ON OR BEFORE CLOSE OF BUSINESS (Date) 05/19/2014 ; 10:00 AM		IMPORTANT: This is a request for information and quotations furnished are not offers. If you are unable to quote, please so indicate on this form and return it to the address in Block 5a. This request does not commit the Government to pay any costs incurred in the preparation of the submission of this quotation or to contract for supplies or service. Supplies are of domestic origin unless otherwise indicated by quoter. Any representations and/or certifications attached to this Request for Quotation must be completed by the quoter.		

**11. SCHEDULE (Include applicable Federal, State and local taxes)**

ITEM NO. (a)	SUPPLIES/ SERVICES (b)	QUANTITY (c)	UNIT (d)	UNIT PRICE (e)	AMOUNT (f)
1)	<p>The U.S. Embassy Manila invites you to submit a quotation for the Replacement of Chilled Water Pipe Lines, Pumps and Accessories at Mechanical Room in Medical Unit and Amerikids Building located at the U.S. Embassy Manila, Seafront Compound, Pasay City</p> <p>*Vendor should be accredited by Trane Philippines to avoid the cancellation of the chiller's warranty</p> <p>Approvals: NAGO  NVW _____</p>	1	lot		0.00

12. DISCOUNT FOR PROMPT PAYMENT	a. 10 CALENDAR DAYS (%)	b. 20 CALENDAR DAYS (%)	c. 30 CALENDAR DAYS (%)	d. CALENDAR DAYS	
				NUMBER	PERCENTAGE

NOTE: Additional provisions and representations ☒ are ☐ are not attached.

13. NAME AND ADDRESS OF QUOTER			14. SIGNATURE OF PERSON AUTHORIZED TO SIGN QUOTATION		15. DATE OF QUOTATION	
a. NAME OF QUOTER			16. SIGNER			
b. STREET ADDRESS						
c. COUNTY						
d. CITY			e. STATE	f. ZIP CODE	c. TITLE (Type or print)	
					b. TELEPHONE	
					AREA CODE	
					NUMBER	